

PLANTATION GREENE HOA CLUBHOUSE RENTAL RESERVATION

Homeowner Name _____

Homeowner Address _____

Home Phone _____ Other Contact # _____

Reservation Date _____ Time of Reservation From _____ To _____

Type of Function _____ # of Guests _____

Using the Pool? **Yes/No** (circle one). Residents that rent the clubhouse may have up to 20 swimming guests. Reservations at the Clubhouse do not close the pool to the community.

I, the undersigned applicant, hereby accept the liability for any and all damages resulting from carelessness or negligence on my part or my guests, and agree to pay all costs incurred for any cleaning or repair of damage as a result. Furthermore, I acknowledge that I have received a copy of and fully understand the "Plantation Greene Clubhouse Information and Rules" and agree to abide by them. Violation of clubhouse responsibilities may result in forfeiting of my security deposit and may affect approval for future requests. **I also understand that ALL clubhouse checks MUST be FULLY FUNDED at the time they are written.**

Homeowner Signature _____ Date _____

DEPOSIT: Please provide a check in the amount of \$200.00 for security deposit. NHE, Inc., will return this check upon satisfactory inspection of the clubhouse after your function. Please Note: Clubhouse reservation is restricted and can only be made by Plantation Greene Homeowners.

FEE: Please provide a separate check in the amount of \$100.00 (non-refundable)

PAYABLE: Both checks should be made payable to: Plantation Greene HOA
P.O. Box 5539
Greenville, SC 29606

CONFIRMATION: Reservations are confirmed upon receipt of security deposit, fee and completed reservation form. Homeowner must be current with HOA dues for clubhouse reservation.

ACCESS KEY: The key needs to be picked up by the homeowner at NHE, Inc., 5 Legacy Park Road, Greenville, SC 29607, a day in advance of reservation with the exception of weekend rentals. Clubhouse Committee member will contact homeowner regarding the post rental inspection walk.

PLANTATION GREENE HOA **CLUBHOUSE RULES AND REGULATIONS**

1. The Clubhouse is part of the Plantation Greene Community and is available exclusively to all Homeowners, in good standing, and their guests for social use only. A Homeowner may use the Clubhouse for a non-refundable fee of \$100.00 per reservation.
2. The clubhouse must be booked at least 1 week in advance with the NHE, Inc. Reservations are only held upon receipt of a \$200.00 security/cleaning deposit and the reservation fee.
3. Reservations for the Clubhouse use on special holidays (i.e., Thanksgiving, Christmas week, New Years, etc.) may be limited due to Community Events that take precedence over Homeowners requests.
4. The Homeowner reserving the clubhouse must be present at all times during the event. This adult is responsible for the conduct of guests present at the event.
5. The Homeowner reserving the Clubhouse is also responsible for noise control. Please be considerate of community members using the pool and playground. Also remember the nearby residents during your event. In parking of vehicles, please do not block private driveways or mailboxes of homeowners. Guests must leave NO LATER than 12 o'clock midnight.
6. **Pool Use with Clubhouse Rental- No wet swimwear is allowed In the clubhouse!** Reservations at the Clubhouse during pool hours do not close the pool to the community. Residents that rent the clubhouse may have up to 20 swimming guests.
7. Pets or animals are NOT permitted inside the Clubhouse or Pool Area.
8. No alcoholic beverages may be sold during private functions. Underage drinking of alcohol is forbidden. Individuals consuming alcohol while attending any event in the clubhouse may not use the swimming pool. This is South Carolina state law.
9. Smoking is strictly prohibited inside the Clubhouse. Smoking is permitted outside the clubhouse in the designated smoking area only.
10. The Homeowner reserving the Clubhouse is responsible for the cleaning of the premises, as per the checklist enclosed. This list will also be posted in the Clubhouse. Cleaning should be done immediately after each event.
11. There should be no nails, screws, tacks, pushpins or sticky adhesives used on any walls, doors, cabinets or appliances.
12. The Clubhouse will be inspected by one of the Clubhouse Committee Members and the reserving Homeowner. The clubhouse key needs to be picked up at NHE, Inc. The key must be returned to NHE, Inc., after your event with the after use inspection form. The reserving Homeowner must participate in this inspection walk through. Provided there is no damage and the property is left acceptable, as per the checklist and rules, the security/cleaning deposit will be returned to the Homeowner by NHE, Inc., upon receipt of a satisfactory inspection report. Replacement fee charged for lost key will include the actual replacement costs of locks and all keys maintained by the association.
13. Any incident which results in a formal complaint by any resident of Plantation Greene, law enforcement or Plantation Greene HOA will be reviewed by the Plantation Greene HOA Board of Directors. After review, a decision will be made as to any consequences to the individual(s) and their Clubhouse privileges.
14. Any damages incurred beyond the \$200.00 security/cleaning deposit will be the sole responsibility of the reserving Homeowner. Any issues may be addressed to the Property Manager.

PLANTATION GREENE HOA
CLUBHOUSE RENTAL

IMPORTANT REMINDERS

Please remember that rental of our clubhouse for your function does **NOT** include the pool and pool deck area. You and your guests may **ONLY** use the pool and pool deck area during the posted Open Season, provided that the pool capacity is not exceeded. PG Homeowners will not be deprived of using their pools during your function. **ALL** pool rules must be observed with no exception.

The Open Season pool hours are from 9 AM to dusk. During your rental, it is your responsibility to ensure that all guests observe the pool rules. After 9 PM and when the pool is closed during the Off Season (October until late May), all guests to include the Homeowner must not go beyond the white columns on the back porch of the clubhouse.

There are large trash containers located to the right just outside the back area of the clubhouse. Please use them for discarding trash from the clubhouse and restroom cans.

The clubhouse front porch area on the pond side is the **ONLY** designated smoking area. An ash urn is located on this side of the porch.

Violations of the clubhouse rental rules can result in the forfeiture of your deposit and or other actions.

Thank you for your cooperation.